

**TOWN OF FIFIELD  
REGULAR BOARD MEETING MINUTES  
September 3, 2024 at 9:00 a.m.**

**CALL TO ORDER:** Chairmen Felch called the meeting to order on at 9:00 am at the Fifield Town Hall. Pledge of Allegiance was recited.

**ROLL CALL:** Present: William Felch, John W. Smith, John Schroeder, Judy Reas, Kelly Kleinschmidt, Ted Fleming, and approximately 21 public attendees and was recorded by the Lakeland Times.

**VERIFICATION OF POSTING:** Clerk verified the public postings.

**PUBLIC COMMENT:** Resident questioned the process for placement of a culvert.

**RECALL ELECTION:** Chairman Felch reported that the election process went well.

**INTRODUCTION OF BOARD SUPERVISOR:** Chairman Felch introduced John Schroeder as the newly elected Supervisor.

**APPROVAL OF DEPUTY CLERK/TREASURER:** Motion made by J. Smith, seconded by J. Schroeder to approve Kelly Kleinschmidt as Deputy Clerk/Treasurer, VV 3-0.

**APPROVAL OF FIRE DEPARTMENT PICNIC LICENSE:** Picnic license application received for Fifield Fire Department for 9/21/2024. Motion made by J. Smith, seconded by J. Schroeder to approve the license, VV 3-0.

**REVIEW AND APPROVAL OF EMPLOYEE HANDBOOK REVISIONS:** The Employee Handbook revisions approved 11/3/2023 have been completed and will be distributed to employees for signature.

**SET UP WTA MEETING:** The Price County WTA association has requested the October meeting be held at the Town of Fifield. Chairman Felch indicated that the town would be required to provide a lunch. Contact will be made with the County representative for further information.

**TRANSFER SITE:** Discussion of resident not showing his card brought up at the last board meeting resulted in contact with the attorney. The resident can be charged \$5.00 for each bag of garbage brought to the transfer station or obtain the card from the clerk's office. Any charges that remain unpaid can be placed on the tax roll as a special charge. Motion by J. Smith, seconded by J. Schroeder to send a letter to the resident detailing this information with a deadline of October 1, 2024 to obtain the card, VV 3-0.

**CORRESPONDENCE:** No correspondence.

**NEXT MEETING:** The board will meet on 10/11/24 at 9:00 a.m. to begin the budgeting process.

**ADJOURN:** MOTION made by J. Smith and seconded by J. Schroeder to adjourn the meeting at 9:17 a.m. Motion carried.

**\*THESE MINUTES ARE A DRAFT UNTIL APPROVAL AT THE NEXT SCHEDULED REGULAR BOARD MEETING\***

Respectfully submitted,

Judy Reas, Clerk/Treasurer  
09/03/2024